

BRAHMANANDA KESHAB CHANDRA COLLEGE

111/2 B. T. Road, Kolkata- 700108

RULES FOR ADMISSION

Admission commences after the publication of Class XII results by the West Bengal Council for Higher Secondary and other Boards. The College frames rules for admission every year in accordance with University norms. Admission is provisional and it is confirmed only after verification of mark sheets and testimonials by the University.

From 2015 onwards all affiliated Colleges under the West Bengal State University are conducting online admission process and the same is being done by the college. Students seeking admission are therefore advised to fill up the application forms correctly and comply with all formalities laid down for admission. Students selected by the college for admission must deposit the necessary fees as directed by the College failing which their admission will stand cancelled. The following documents should be submitted along with the application for admission at the time of verification:

Self -Attested documents of:

- Admit Card of the previous Examination for verification of the date of birth.
- Mark sheets of all previous examinations.
- Registration Certificate (if any)
- Migration Certificate (if the student is from any Education Board other than Higher Secondary Council, West Bengal or CBSE or ISC or National Institute of Open Schooling).
- SC /ST / OBC-A/OBC-B/PwD Certificate wherever applicable.
- Income certificate for EWS category.
- Admission fees payment receipt.

All mark sheets, certificates and documents have to be provided **in original for scrutiny.**
(Original Documents will be returned after scrutiny)

In addition to the above documents **a letter from the parent / legal guardian** appointing a local guardian (if the student resides separately from parents or legal guardian) is also required. No application for admission will be considered unless it is **countersigned by the parent/legal guardian/local guardian of the candidate.**

The number of students to be admitted in each subject is strictly according to the rules prescribed by the University. Seats for SC, ST and OBC candidates are reserved according to the Government rules.